

STOCKTON UNIFIED SCHOOL DISTRICT

PSYCHOLOGICAL SERVICES  
CHAIRPERSON

- 1.0 Perform duties delineated on the Psychologist Job Description
- 2.0 Chairperson Responsibilities:
  - 2.1 Actively promote psychological services as a cooperative, collaborative unit, which emphasizes the importance with schools, agencies, and community groups
  - 2.2 Support and promote the Superintendent's Seven Conditions for Success and the Focus Statements
  - 2.3 Develop processes and procedures
    - 2.3.1 addressing yearly staff assignments
    - 2.3.2 internal communications
    - 2.3.3 assessment of psychologists' services to schools, parents, counselors, teachers, and administrators
    - 2.3.4 maximizing organizational efficiency and effectiveness
  - 2.4 Organize and arrange staff meetings and staff development for psychological and necessary agendas
  - 2.5 'First level' mediation
    - 2.5.1 psychologist-school concerns
    - 2.5.2 psychologist-parent concerns
  - 2.6 Assist in recruitment of personnel
    - 2.6.1 psychologists
    - 2.6.2 interns
    - 2.6.3 field-work students
  - 2.7 Serve as Liaison
    - 2.7.1 School of Psychology program trainers
    - 2.7.2 Director of Special Education/SELPA
    - 2.7.3 County Mental Health Services School Consultation Team
    - 2.7.4 Other outside agencies as needed
  - 2.8 Consult with Director of Special Education/SLPA regarding psychologists evaluations
  - 2.9 Special pupil. services assignments at the request of the Director of special Education/SELPA
  - 2.10 Supervise the work duties of administrative secretaries assigned to psychological services in conjunction with the Director of Special Education/SELPA

Salary Placement:

Stockton Pupil Personnel Association (SPPA)  
195 Work Days

Board Approval: 03/15/96